



P.O. Box 20395
Waco, TX 76702

Bus: (254) 772-8999
Fax: (254) 772-4770

Email Informed Consent

I, _____, agree to allow Family Abuse Center staff to communicate with me via email in order to best facilitate (*select one*):

- Case management Legal advocacy Counseling Other: _____

I understand that: (*initial each*)

____ Email is not a secure form of communication and can be intercepted and read by other people.

____ Email is not a confidential communication and I must ensure that no information is included I would not want made publically available.

____ I should avoid communicating with FAC staff through email if I believe my abuser could be accessing my email.

____ I should avoid "replying" to an email from an FAC staff member, but should respond with a new email to limit the amount of information contained in a single email message.

____ Giving addresses, phone numbers, or specific names of meeting locations in an email can potentially provide this information to an unsafe person if my email is compromised or intercepted.

____ Forwarding email communication I've had with FAC staff to any third party could potentially waive my privilege rights over all confidential communications with FAC staff, though the forwarding alone does not mean I am intending to waive privilege.

I authorize Family Abuse Center to communicate with me at the following email address:

_____ @ _____

I authorize Family Abuse Center to communicate with me through email only regarding the following:

- Setting up or getting reminders about meetings or groups
 Exchanging documents (*specify what documents*): _____
 Other (*as specific as possible*): _____

I understand that I may revoke this consent upon notice (not retroactive) and that this consent will automatically expire one year after date of signature if no other expiration date is specified below.

Expiration:

- Consent Expires: _____ (*not to exceed 12 months*)
 Expires upon termination or graduation from FAC Housing

Client Signature

Date

Staff Signature

Date